

## **Minutes of College Road Surgery PPG Meeting held 1st August 2018.**

**Attendees:** J. Hughes: S. Hadley: G. Cox: N. Rees : D. Eccleston: O. Bishop: S. Davis: B. Chare: R. Sellarajah: Dr S. Sarin.

**Apologies:** P. Jones: A & J Fowler.

- The meeting was opened at 6.30 pm and J. Hughes welcomed all.
- The minutes of the last meeting held on 2nd May 2018 were accepted as a true and accurate record of what there and then took place. Proposed S. Hadley Seconded G. Cox.
- R. Sellarajah reported the death of one of our members Mr A. Cripwell.
- Staff Update: The newly appointed Receptionist G. Fury has left the Practice. Staffing levels will continued to be monitored.
- The computer system "System 1" has been embeded and "fine tuning" is continuing.
- The new "cloud" based telephone system will be commissioned week commencing 6th August 2018. The system will answer all calls and place them in a queue.
- The ACE Foundatation status has been achieved by the practice.
- A new Health Care Assistant, Tahmina has been recruited to carry out the 40 to 75 year olds Health Checks.
- Dr Sarin is working with other local OHP practices to prepare extended hours GP access at the Oaks Medical Centre, Shady Lane for routine appointments. All evening and week end appointments wiil have to be pre-booked. There will not be a walk-in facility available. Patient's medical records will have to be shared with The Oaks to be available to the duty GP. The service is to go "on-line" on 1st October 2018.
- College Road Practice already offers GP appointments up until 8.30pm on Monday evenings. This will continue.
- The PPG "Message of the Month" is to encourage take-up of the Influenza and Pneumococal Vaccination program for the approaching season.. The new Influenza Vaccine will be in two forms with separate vaccines for (i)

young Patients (ii) senior patients.

- The meeting was closed at 7.30pm. The next meeting will be held at 6.30 pm Wednesday 31st October 2018 at this venue.